

Meeting Minutes of the Special Meeting
City of St. Charles
Board of Fire & Police Commissioners
Tuesday, September 25, 2018
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Keith Rollins, Mr. John Kennedy, Dr. Steven Baginski
Absent: Mr. Don Haines
Also Present: Fire Chief Joe Schelstreet, Deputy Police Chief Steven Bedell, Ms. Denice Brogan;
Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Chairman Keith Rollins called the meeting to order at 5:00 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

No Report

4. Approval for Promotion Process

a. Fire Captain

Chief Schelstreet explained with the promotion of Captain Jeremy Mauthe to Battalion Chief, this leaves a vacancy for a Captains position. Chief Schelstreet asked the Board for approval to move forward to promote Lt. Jason Peterson to Captain contingent upon approval of funding for the position.

A motion was made by Keith Rollins and seconded by Steven Baginski to approve the promotion of Lt. Jason Peterson to Captain.

The motion was passed by a unanimous voice vote of all members present.

b. Fire Lieutenant

Chief Schelstreet further explained with the promotion of Lt. Jason Peterson to Captain, this leaves a vacancy for a Lieutenants position. Chief Schelstreet asked the Board for approval to move forward to promote FF/PM Joseph Davila to Lieutenant contingent upon approval of funding for the position.

A motion was made by Steven Baginski and seconded by Keith Rollins to approve the promotion of FF/PM Joseph Davila to Lieutenant.

The motion was passed by a unanimous voice vote of all members present.

5. Approval to Move Forward with New Hire Process

Chief Schelstreet reviewed the vacancy process with promotions. Chief Schelstreet requested approval of the Board to move forward with the next candidate on the eligible Firefighter list, proceeding with a background investigation and Human Resources.

A motion was made by Keith Rollins and seconded by Steven Baginski to move forward with the Firefighter new hire process.

The motion was passed by a unanimous voice vote of all members present.

6. Other Business

- Deputy Chief Steven Bedell stated the current Police Department Sergeants list expires in February. Looking to conduct oral interviews in late January 2019.

- Chief Schelstreet reiterated the Fire Department has a signed contract for the Battalion Chiefs written testing.
- Ms. Brogan reviewed the Final Eligibility List for the Police Department to be signed by the Board. The list is to be published on October 14, 2018.

7. Executive Session

N/A

8. Adjournment

With no further business, a motion was made to adjourn the meeting by Mr. Keith Rollins and seconded by Dr. Steven Baginski.

The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:05 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary